

DISTRICT GAZETTEERS

DEPARTMENT, U.P.

**JAWAHAR BHAWAN,
IIInd FLOOR
LUCKNOW.**

No.1

Organization & Duties

Introduction

The Gazetteers contain information of great strategic importance. Their great importance is clear from the fact that the Prime Minister of India in his speech in the Lok Sabha (April 28, 1965) quoted from different Gazetteers to corroborate the fact that the Rann of Kutch formed a part of India. So the Gazetteers, whether it is District Gazetteers, or State Gazetteers or Indian Gazetteers, are indeed of a national asset. It offers considerable scope for research. As aptly pointed out by the International Documentation Centre, Sweden, "The Indian Gazetteers are an incomparable collection of research material and a necessary source of information for all studies concerning the History and Culture of India." The Documentation Centre of some foreign countries have spent a large sum of money on microfilming the entire series-old and new-of Gazetteers is thus recognized even in foreign countries.

A Gazetteer literally means a geographical index or a geographical dictionary. Its scope is however much wider. It presents, in a limited range and in a readable manner, a comprehensive view of a country and its people. It describes the physical features of a region, relates its history and discusses the social, political and economic life of the people inhabiting it. It thus serves as a guide to the administrator, a reference book for the general public and a source of information for the specialist. The Gazetteers, specially the District Gazetteers, are a repository of authentic information. The need for the preparation of a chronicle in which complete information about a district would be incorporated received the attention of the Government as far back as 1803, when the Board of Directors of the East India Company asked its officers to supply information on the basis of which it could prepare a history of its possessions in India. In 1872 actual preparation of what was then called the "Imperial Gazetteer of India" was undertaken by the Government of India. The compilation of a Gazetteer for each district was taken and the publication was spread over a period of ten years commencing from 1874. An alphabetical Gazetteer in two volumes for the whole province of Avadh (Oudh) which came to be known as the 'Gazetteer of the provinces of Oudh' was also issued. The revision of these Gazetteers was undertaken in 1901, when a separate volume for each district was prepared and the alphabetical arrangement being given up. Supplementary Volumes of these District Gazetteers were published in 1915, 1926 and 1934. The need for revising the Gazetteers was widely felt after the achievement of Independence and Uttar Pradesh entered the field in 1957. The Government has undertaken the re-writing rather than the mere revision of the Gazetteers because the earlier ones were brought out over 50 years ago and the period since then has seen a number of significant changes the circumstances of life as well as social and other values having changed considerably. The presentation of the account is new in terms of a synthesis of the larger context of life as it obtains today.

Under this scheme the District Gazetteers Department was established in the State of Uttar Pradesh in the year 1957. In the beginning the District Gazetteers Department was a centrally managed scheme under which the gazetteers of 54 districts and 8 supplementary volumes were written in English. The list of which is given in the following table.

Besides the above the State Gazetteer of Uttar Pradesh has also been written in 5 volumes.

After 1980-81 this whole scheme of the Gazetteers was transferred to the State Government and since then District Gazetteers of Uttar Pradesh are all being written in Hindi. A decision has been taken to first write the newly constituted district and then the other districts, the total number of districts in the State at present number 75.

The district Gazetteers Gaziabad , Meerut , Lalitpur, Kanpur Dehat and Ferozabad have already been revised and published, the district Gazetteers of Jhansi have been revised and published.

Information for the districts of Chandauli, Bagpat, Mahoba, Son Bhadra, Sambhal, Kaushambi, Kannauj, Chitrakoot, Casganj, Kushi Nagar, Lalitpur, Maharajganj, Sant Ravidas Nagar, Sant Kabir Nagar, Shamli, Shravasti, Siddhardh Nagar, Mau, Amethi, Ambedkar Nagar, Amroha, Aurraya, Balrampur, Ferozabad, Gaziabad, Gautam Budh Nagar, Hapud, Hathrash is being collected for which correspondence is going on.

With a view to modernize the department, computerization is going on through the U.P. Electronics Limited . District Gazetteers are available in public website 'gazetteer.nic.in.'

PUBLISHED GAZETTEERS**I – DISTRICT GAZETTEERS (in English)**

S.N.	NAME OF GAZETTEERS	YEAR OF PUBLICATION
1.	Lucknow	1959
2.	Faizabad	1960
3.	Sitapur	1964
4.	Barabanki	1964
5.	Jhansi	1965
6.	Varanasi	1965
7.	Meerut	1965
8.	Agra	1965
9.	Mathura	1968
10.	Allahabad	1968
11.	Moradabad	1968
12.	Bareilly	1968
13.	Tehri Garhwal	1971
14.	Rampur	1974
15.	Rae Bareli	1976
16.	Dehradun	1979
17.	Uttarkashi	1979
18.	Unnao	1979
19.	Chamoli	1979
20.	Pithouragarh	1979
21.	Kheri	1979
22.	Muzaffarnagar	1980

23.	Etah	1980
24.	Bulandshaher	1980
25.	Mainpuri	1980
26.	Fatehpur	1980
27.	Jaunpur	1980
28.	Pratapgarh	1980
29.	Bijnor	1980
30.	Almora	1980
31.	Saharanpur	1980
32.	Ghazipur	1980
33.	Sultanpur	1980
34.	Gorakhpur	1980
35.	Badaun	1986
36.	Ballia	1986
37.	Etawah	1986
38.	Aligarh	1987
39.	Shahjahanpur	1988
40.	Banda	1988
41.	Farukhabad	1988
42.	Hardoi	1988
43.	Mirzapur	1988
44.	Bahraich	1988
45.	Hamirpur	1988
46.	Basti	1988
47.	Deoria	1988
48.	Pilibhit	1988

49.	Kanpur	1989
50.	Azamgarh	1989
51.	Garhwal (Pauri)	1989
52.	Gonda	1989
53.	Jalaun	1989
54.	Naini Tal	1990

II – DISTRICT GAZETTEERS (in Hindi)

S.N.	NAME OF GAZETTEERS	YEAR OF PUBLICATION
1.	Meerut	1994
2.	Gaziabad	1999
3.	Lalitpur	2000
4.	Kanpur Dehat	2008
5.	Ferozabad	2008
6.	Jhansi	2008

III - DISTRICT GAZETTEERS (Supplementary Volumes in English)

S.N.	NAME OF GAZETTEERS	YEAR OF PUBLICATION
1.	Faizabad	1987
2.	Agra	1987
3.	Varanasi	1988
4.	Jhansi	1988
5.	Sitapur	1988
6.	Barabanki	1988
7.	Meerut	1988
8.	Lucknow	1988

IV - STATE GAZETTEERS (in English)

S.N.	NAME OF GAZETTEERS	YEAR OF PUBLICATION
1.	Vol. I General and History	2001
2.	Vol. II People, Agriculture and Irrigation and Industries	1998
3.	Vol. III Banking, Trade and Commerce, Communication and Economic Trends	2001
4.	Vol. IV Administration	2000
5.	Vol. V Social Services, Culture and Places of Interest	2001

No.2**Organizational Set-Up****1. Writing and Editing Section**

Principal Editor/State Editor (1)
Head of Department

|
Editor(1)

|
Editor (1)

|
Team Leader (1)

|
**Compilation
Officers (12)**

2. Proof Section

Head Proof Reader (2)

|
Proof Reader (2)

| I
Proof Reader (2)

3. Officer/Ministerial Staff

Personal Assistant (1) (Gazetted)
Personal Assistant Grade-II (1)
Stenographer (1)
Administrative Officer (1)
Head Assistant (3)
Senior Assistant (2)
Junior Assistant (4)
Class IV Employee (6)
Driver (2)
Assistant (Library Work) (1)

4. Library

Librarian (1)
Daftari (1)

Note:-

1. At present writing and editing section has only the post of 2 Editors, 1 Team Leader and 12 Compilation Officers. Rest of

the posts have been abolished for want of extension by the Government.

2. At present no Compilation Officer is working in the Department. Generally at one time only one post either of State Editor or of a Principal Editor is functional as H.O.D.. At present both posts are vacant and the Special Secretary Revenue is working as I/C Principal Editor also.
3. For the compilation of a Gazetteers at one time 12 Compilation Officers 1 Team Leader and 2 Editor is required. At present a team is not available in the Department.

**ESTABLISHMENT STRUCTURE OF DISTRICT GAZETTEER DEPARTMENT, U.P. ,
LKO.**

30 April, 2016

S.No.	NAME OF THE POST	NO. OF SANCTIONED POSTS		
		Permanent	Temporary	Total
1	2	3	4	5
GROUP "A"				
1.	Principal Editor(I.A.S)	-	1	1
2.	State Editor(I.A.S.)	1	-	1
3.	Editor (P.C.S.)	2	-	2
GROUP "B"				
4.	Personal Assistant (Gazetted)	-	1	1
GROUP "C"				
5.	Team Leader	-	1	1
6.	Compilation Officer	12	-	12
7.	Administrative Officer (Grade II)	1	-	1
8.	Head Assistant	2	1	3
9.	Personal Assistant	1	-	1
10.	Stenographer	1	-	1
11.	Senior Assistant	2	-	2
12.	Junior Assistant	4	-	4
13.	Head Proof Reader	2	-	2
14.	Proof Reader	4	-	4
15.	Librarian	-	1	1
16.	Driver	-	2	2
16.	Assistant (Library Work)	-	1	1
GROUP "D"				
18.	Jamadar	-	1	1
19.	Daftari	-	1	1
20.	Peon	5	-	5
	Total	37	10	47

**LIST OF OFFICERS/EMPLOYEES WORKING IN THE DISTRICT
GAZATTEERS DEPARTMENT**

30 April, 2016

S.NO.	NAME OF OFFICERS/EMPLOYEES	POST
1.	Mr. Jai Prakash Sagar I.A.S.	I/C Principal Editor
2.	Faiyaz Ahmad	Head Assistant
3.	Smt. Sarita Verma	Head Assistant
4.	Mukesh Kumar	Head Assistant
5.	Smt. Pratibha Nigam	Personal Assistant-Grade-II
6.	Bhairaw Singh	Senior Assistant
7.	Arvind Shakya	Head Proof Reader
8.	Kartikey Roy	Head Proof Reader
9.	Ram Das Kunwar	Junior Assistant
10.	Bhuwan Chand	Peon
11.	Sunil Kumar	Peon
12.	Smt. Sunita Yadav	Peon
13.	Rajendra Prasad	Assistant (Library Work)
14.	Anil Kumar	Driver

DUTIES OF EDITOR

1. Responsibility of Team work

Full responsibility of the team' s entire work will rest with the Editor. He will ensure proper co-ordination amongst the Compilation Officers (C.O.) and Team Leader (T.L.).

2. Allotment of work

Allotment of work amongst different C.O.' s will be done by the Editor in consultation with the Team Leader.

He will also nominate a Link officer to his Team Leader who will discharge T.L.'s duty in his absence.

3. Collection of Material including Photographs :-

(a) In the beginning

When a district is taken up a set of questionnaires, will be sent to the District Magistrate by the Editor under the signatures of (HOD) Principal Editor and also asking him to appoint a senior officer as Officer-in-Charge Gazeteeer and intimate his name to us for future references.

Letters' with questionnaires or relevant details to authorities which are common to all the districts and are located out of district such as Meteorological Department, Poona, Director, State Museum, etc., Will be sent by the (H.O.D.)

The Editor with the approval of the H.O.D. will plan a visit to the district with T.L. and some C.O.'s, after about a month of sending questionnaires to the D.M., address a pre-arranged meeting of the officers of the district to remove their difficulties and to get the material collected from individual offices. A meeting of non-official may also be arranged. List of photographs should as far as possible be finalized in this meeting and follow up action initiated to have them in possession.

(b) During drafting stage

The Editor will ensure that timely letters and reminders are being issued. If found necessary D.O. letters may be issued to the O/C Gazetteers or other officers of the district to expedite the collection of material.

The overall responsibility of the collection of material including the photographs rests with the Editor.

4. Editing of Chapter

After the first reading is done by the Team Leader the second reading will be carried out by the Editor with a view to improve its language, expression, sequence flow and also to ensure that all prohibited information has not been

included. At other levels of editing the Editor will also ensure that suggestions received from different agencies.

5. **Despatch of chapters and Sets of Draft**

Chapters are sent to concerned expert members of the Advisory Board for their suggestions.

6. **Guidance from expert Members**

Expert members be consulted by the C.O. s' concerned for their guidance obtained. The Editor will ensure that this is implemented.

7. **Sending the press Copy to press**

Before sending a press copy to press, the Editor will satisfy himself that nothing remains to be done in that copy and that prescribed instructions are sent to the press with the press copy.

8. **Prelims, Preface**

These will be prepared by the Editor. All necessary details to be included in the preface will be put up before the H.O.D. by the Editor in the form of draft for the preparation of the final copy.

9. **Work in Press**

All the work in press relating to the printing of a draft and in office with the Proof Readers will be attended to by the Editor concerned. He will watch the progress of printing in the press and proof reading in the office and will draw the attention of the H.O.D. where necessary.

10. **Advisory Board**

All work involved for the meeting of the Advisory Board will be the Editors responsibility.

DUTIES OF TEAM LEADERS

1- Responsibility of Team Work

Team Leader being senior most member of the Team shall exercise authority next to the Editor of the team concerned. Subject to the control of the Editor he will be overall responsible of his Team's work and will ensure that all C.O.'s in his team are enabled to achieve their prescribed targets and complete the allotted work in the given time limit.

2. Collection of Material

(a) Collection of Material is the first and the foremost duty of a Team Leader. Timely issue of letters and reminders for wanting information will be his responsibility. He may sign the letters himself or issue them under the signature of Editor as the need may be. All D.O. letters will however, be issued under the signature of the Editor or H.O.D.

After assessing the position of material collected he will propose a tour of the C.O.'s to the district

(b) He will ensure that the information available locally is collected in time by the C.O. concerned. He will also assist the Editor concerned in the collection work.

3. Custody and distribution of material

All material pertaining to a district will be delivered to the Team Leader who will examine it and distribute it to the C.O. concerned, (No material will be passed on to the C.O. concerned directly by the office or by Editor). All material locally collected by the C.O. concerned will be shown to Team Leader concerned for his information and record.

4. Guidnce to C.O.'s

He will afford necessary guidance to the C.O.'s particularly the new ones, in drafting a chapter and all other related work.

5. First reading of Chapters

Draft chapters submitted by C.O.'s will be carefully scrutinized by the Team Leader, before submission to Editor, the scrutiny will be to ensure that the

- (a) Chapter is according to the Central Plan.
- (b) Data and information given in the chapter is authentic and correct.
- (c) All available and relevant information and data have been incorporated and all sources have been tapped.
- (d) Draft chapter also contains bibliography, glossary and index.
- (e) Different sources and names of authorities have been properly indicated in the margin or foot note.
- (f) Chapter does not contain any grammatical and spelling errors.
- (g) No prohibited information from security point of view has been included by the C.O.'s.

- (h) While submitting a chapter to Editor, the Team Leader in his note will clearly state that he has carefully examined the chapter on all points mentioned above.

6. **Compilation of Glossary and Bibliography**

Team Leader will be responsible for consolidating both glossary and bibliography of the whole district and will ensure that these are consolidated before the draft gazetteer is sent to press.

7. **Checking of Incorporation of Comments**

Team Leader will ensure that the comments received from the expert members, are carefully and properly incorporated by the C.O. concerned.

8. **Custody of chapters and preparation of sets of Drafts**

Team Leader will be responsible for the custody of chapters and sets of draft and will maintain a proper account of each.

The sets of drafts will be marked as follows in order of their clarity of typed impression by the T.L. immediately after they are prepared.

a. **Original Impression –T.L./Editor’s Copy**

All subsequent corrections, incorporations and filling in of gaps will be done in this copy. In the end this will be marked “Master Copy” by the H.O.D. from which “Press Copy” will be prepared.

b. **Expert’s Set**

c. **District Magistrate Set**

9. **Preparation of Press Copies**

He will be responsible for the preparation of one ‘Press Copy’ from the ‘Master Copy’ and this work will be done with meticulous care. This copy will be marked ‘Press Copy’ and will be handed over to the Editor for further action.

10. **Allotment of work amongst C.O.’s.**

He will distribute the work among the C.O.’s with the prior approval of his Editor/H.O.D. He may also obtain the assistance of C.O.’s for any of his work, if necessary.

11. **Other work**

Team Leader will also attend to any other work entrusted by Editor or H.O.D. and may obtain the assistance of the C.O. if necessary.

DUTIES OF COMPILTION OFFICERS

Writing of chapters including appendix, bibliography, glossary, index. Prohibited information from security point of view shall not be included. Preparation of a note of missing information. To ensure correct spellings of places from a list supplied to them. Collection of information locally available. Comparison of typed chapters. Incorporation of suggestions any other work entrusted by T.L. Editor or H.O.D.

I. Writing of Chapter

(1) **General**

This is the most important work of a C.O. and should be done with utmost care selection of material, proper presentation of facts and data in an objective way and timely completion of allotted work are the few essentials for writing a District Gazetteer.

(2) **Blank spaces for wanting information**

The drafts of chapters should be final and complete in all respects before they are submitted. Before beginning to write a chapter C.O. should have all the details of wanting information. Whatever available locally, should be collected preferably before writing a chapter or during the course of writing a chapter, if for certain valid reasons C.O. is unable to collect it earlier. For other wanting information he should give details of it to the team leader and should also help in timely issue of letters and reminders to the authorities concerned.

(3) **Underlining words, etc.**

All Hindi words not appearing in the dictionary, latin words, Names of books, journals, reports, magazines are to be underlined (if work is done in English)

(4) **Revision of first draft**

Drafts should be carefully revised before being put before the Team Leader. After the draft has been written out, it requires careful checking up with the sources of information and improvements in expression including removal of mistakes of grammar and spelling.

(5) **Consultation of original sources**

All information and data given in the chapter should be authentic. Original sources such as Acts, books of references, etc. should invariably be consulted while making a mention of the information given.

(6) **Central plan**

The chapters should be in accordance with the central plan .

(7) **Mention of sources**

Sources of all data and information given in the chapter, either in the text or in tables should be carefully and fully indicated in the margin of the pages of the draft or in the foot-note. If a book or a report is referred to, its page number should also be given. In case of the information received from the district, the designation of the officer in brief should be given and the material should be available in the material file. In a statement source of information should be given below it but

within the table. These steps are necessary to check the authenticity of the material used where necessary without difficulty.

(8) Exclusion of prohibited information from security point

Prohibited information from security point of view should not be included. A list giving details of all such information has already been given, with an order for this purpose to each C.O. In case of doubt higher officer should be consulted.

(9) Awaited information

The information falls in three categories (a) not at all received (b) received in part and (3) needed clarification. Information received should be examined and details of all the awaited information be given to Team Leader. While noting down the details, the designation or the officer concerned be given at the top and within brackets below it should be mentioned, for remaining information, for clarification and no information received as the case may be. During the course of writing a chapter some material is received it should be examined without delay and incorporated in the chapter in the time allotted by Team Leader. If after scrutiny clarification is required, the details of this be given to the Team Leader within 3 days of the information received in the manner already described above.

(10) Margin and distance between two lines

For margin of about one-third of the space for incorporation of additional information necessitated by C.Os' revision or by suggestions given by higher officers, enough space between the two lines for making out correction in the draft and also some space at the end of the page to add a foot – note, at some later stage, should be left.

(11) Spelling of places from survey maps

To ensure incorporation of correct spellings of places, rivers, mountains, etc., from survey maps is also the responsibility of the C.O. If for certain reasons the spellings could not be checked while writing a chapter these should be checked at the first available opportunity.

(12) Preparation of tables of Appendix

The tables given in the Appendix according to the central plan will be prepared by the C.O. concerned of the chapter and appended at the end of the chapter as indicated below:

Table II	Rainfall, etc.	Chapter I
Table I	Area and population	Chapter III
Table VII	Fairs	Chapter III
Table III	Statistics of Cultivation and Irrigation	Chapter IV
Table IV	Area under principal Crops	Chapter IV
Table VIII	Inspection Houses, Dak Bungalows, etc.	Chapter VII
Table IX	Dharamsalas, Hotels, etc.	Chapter VII
Table V	Receipts and Expenditure	Chapter XIV
	Zila Parishad	
	Municipal Boards	

A Reference to the above Tables must also be made at the appropriate place in the chapter concerned with a cross reference indication below the heading of the table in bracket as shown below:

Table I- Area and population

(Reference : Page.....)

All other statements occurring in the body of the draft, if covering more than a typed page, should also be given at the end of the chapter. Source of information is required to be given below each Table.

II Bibliography

All standard Books, Journals, Reports and other standard published material is required to be included in the bibliography. Full name as it appears on the books, the authors name, year and place of publication is required to be given in the bibliography.

III Glossary

All Hindi words not found in dictionary and which are underlined in the chapter are to be included in the glossary (of work if in English).

IV Index

All proper names are required to be included in the index except the following:

- (a) Names of offices and departments
- (b) Names of Acts
- (c) All designations
- (d) Name of the district under preparation
- (e) References given in foot-notes

The index should be prepared alphabetically and in block letters to avoid confusion at typist's level. Page number should also be given after the proper noun to facilitate its location in the chapter concerned. This will also help a C.O. to bring uniformity in spellings of proper nouns.

All information available locally in different offices will be collected by the C.O. concerned at the first available opportunity either before beginning a chapter or during the course of writing. All locally available information should in no case remain wanting but no material should be collected which is prejudicial to National interest .

VI Consultation with Team Leader

Team Leader is the supervisory officer of his team and has been made responsible for all the work of his team and co-ordination amongst his team members.

VII Submission of a completed Chapter

The completed chapter should be submitted along with glossary bibliography, index and details of awaited information with a note on the chapter file together with Material Cover the C.O. shall record the following certificates in his note.

Certified that

- (1) All material available has been carefully scrutinized and utilized.
- (2) Information and data has been carefully re-checked.
- (3) The draft has been revised.
- (4) Prohibited information in any from security point of view has not been given in the chapter.
- (5) Instructions given in Dos and Don'ts have been carefully followed .
- (6) Long tables covering more than a page have been appended at the end of the chapter.
- (7) Metric system of weights and measures has been used.
- (8) Compound and hyphenated words and abbreviations have been carefully checked where necessary .
- (9) The chapter conforms to the Central plan.

VII Maintenance of files

For every chapter three files shall be maintained by a C.O. as follows-

(1) Notes & Orders File

This file shall contain only notes and orders.

(2) Material File

The File will contain all the material received collected or compiled and properly tagged. A reference of all this material be made in the margin of the chapter to facilitate checking.

(3) Chapter file

This file shall contain the manuscript file of the C.O. and extra typed copies of the chapter.

IX Comparison of typed chapters

A typed chapter should be compared with meticulous care and there should remain no typing error at the time of submission Badly typed pages be returned to the typist for retype. In respect of 'Press Copy' careful attention has to be devoted in comparison work.

X Incorporation of Suggestions

Suggestions received from the experts, etc. by the C.O. concerned. If additional information is required for meeting out the queries, it should be collected, compiled if it can be obtained locally. In case if it is to be asked for from the district authorities C.O. shall report with full details to his team leader.

XI Other work. :-

The C.O. will also attend to any other work entrusted by the T.L./Editor/HOD and may obtain the assistance of the above if necessary.

Duties Head Proof Readers/ Proof Readers

- 1- Marking of the instructions for the press in the press copy/Master Copy.
- 2- Sending of the press copy to the press.
- 3- Follow up of the Gazetteers in the press .
- 4- Sending of Photo Graphs/Maps with press instructions.
- 5- Reading of proofs in consultation with C.O. where necessary.

- 6- **Other work**
Proof reader will attend to any other work entrusted by the editor/HOD and may obtain the assistance of the officers where necessary.

No.3,4,5,6,7,8&9

NIL

No.-10

गजेटियर विभाग के पदों एवं वेतनमान का विवरण

विभिन्न वर्गों के पदों के नाम	30.04.2016 को विद्यमान स्वीकृत पद		कुल स्वीकृत पद	कार्यरत पद	कुल रिक्त पद	अन्तिम विहित वेतन रूपया	अभ्युक्ति
	स्थायी	अस्थायी					
1	2	3	4	5	6	7	8
राजपत्रित							
1.प्रमुख सम्पादक	—	1	1	1	—	37400—67000	
2.राज्य सम्पादक	1	—	1	—	1	37400—67000	
3.सम्पादक	2	—	2	—	2	37400—67000 15600—39100	
4.राज्य सम्पादक के वैयक्तिक सहायक	—	1	1	—	1	9300—34800	
अराजपत्रित							
1.टीम लीडर	—	1	1	—	1	9300—34800	
2.संकलन अधिकारी	12	—	12	—	12	9300—34800	
3.प्रशासनिक अधिकारी ग्रेड— II	1	—	1	—	1	9300—34800	
4.प्रधान सहायक	2	1	3	3	—	9300—34800	
5. वै0सहा0 ग्रेड— II	1	—	1	1	—	9300—34800	
6.आशुलिपिक	1	—	1	—	1	5200—20200	
7.वरिष्ठ सहायक	2	—	2	1	1	5200—20200	
8.हेड प्रूफरीडर	2	—	2	2	—	5200—20200	
9.प्रूफरीडर	4	—	4	—	4	5200—20200	
10.पुस्तकालयाध्यक्ष	—	1	1	—	1	5200—20200	
11.कनिष्ठ सहायक	4	—	4	1	3	5200—20200	
12.चालक	—	2	2	1	1	5200—20200	
13.सहायक (पु0का0)	—	1	1	1	—	5200—20200	
14.जमादार (अर्दली)	—	1	1	—	1	4440—7440	
15.दफ्तरी	—	1	1	—	1	5200—20200	
16.चपरासी	5	—	5	3	2	4440—7440	
योग	37	10	47	14	33		

No.11वित्तीय वर्ष 2016-2017 के लिये व्यय हेतु आय-व्ययक की स्वीकृति

शासनादेश सं0-551/एक-5-2016-108/2015, दिनांक 29 अप्रैल, 2016 का संलग्नक

आयोजनेत्तर

(धनराशि हजार रूपये में)

लेखाशीर्षक/ मद अनुदान संख्या-52	वर्तमान वित्तीय वर्ष 2016-17 में आय-व्ययक प्रावधान	अवमुक्त की जाने वाली धनराशि
3454-जनगणना सर्वेक्षण तथा सांख्यिकी 02-सर्वेक्षण तथा सांख्यिकी 110 राज्य विवरणिका तथा सांख्यिकी-संस्मरण 03-जिला विवरणियों (गजेटियर्स का पुनरीक्षण)		
01-वेतन	3600	3600
03-मंहगाई भत्ता	4896	4896
04-यात्रा भत्ता	20	20
05-स्थानान्तरण यात्रा व्यय	20	20
06-अन्य भत्ते	400	400
08-कार्यालय व्यय	300	300
11-लेखन सामग्री और फार्मों की छपाई	80	80
12-कार्यालय फर्नीचर एवं उपकरण	70	70
13-टेलीफोन पर व्यय	50	50
14-कार्यालय प्रयोगार्थ स्टाफ कारों/मोटरगाड़ियों का क्रय	—	—
15-गाड़ियों का अनुरक्षण और पेट्रोल आदि की खरीद	200	200
16-व्यवसायिक तथा विशेष सेवाओं के लिए भुगतान	300	300
18-प्रकाशन	20	20
42-अन्य व्यय	20	20
44-प्रशिक्षण हेतु यात्रा एवं अन्य प्रासंगिक व्यय	50	50
45-अवकाश यात्रा व्यय	50	50
46-कम्प्यूटर हार्डवेयर एवं साफ्टवेयर का क्रय	300	300
47-कम्प्यूटर अनुरक्षण/तत्सम्बन्धी स्टेशनरी का क्रय	50	50
49-चिकित्सा व्यय	200	200
51-वर्दी व्यय	10	10
	10636	10636

(रूपये एक करोड़ छः लाख छत्तीस हजार मात्र)

No.12,13,14,15

NIL

No.16

DISTRICT GAZETTEER DEPARTMENT

List of officers under Right to Information Act 2005

1. Name of Public Information Officer

Mr. Jai Prakash Sagar
I.A.S.

Principal Editor,
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2. Name of First Appellate Authority for Public Information

Mr. Jai Prakash Sagar
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